

Deliberative Session Minutes 2-3-2024

Keith McGuigan called meeting to order at 9:05am, and the pledge of allegiance was recited. Keith mentioned this part 1 and part 2 is 2nd Tuesday in March. He stated the rules of how this is going to run. You must use the yellow card to make motions or anyone to change is to make a motion to amend and that can be money or wording where allowed.

Asked if there were any nominations of citizen of the year for 2023-opened the floor-Irene Kreider stepped forward and nominated Sandy Priolo from the 250th celebration of Northwood. Irene Kreider gave multiple reasons for the nominations (that you can hear on the stream video online presented by Irene starting at 10:25 minutes into session). Pam Sanderson 2nd the motion Keith McGuigan asked any further nominations-none were brought forward- A vote was placed, all in favor please raise your cards. Congratulations to Sandy Priolo.

Introduction of who is here was made: Hal Kreider Chair, Tim Colby Vice Chair, Pam Sanderson Board Member, Jim Guzofski Board Member, Neil Irvine Town Administrator, Cheryl Eastman Finance Director, Richard Sager Acting Town Counsel, Chris Brown Public Works Foreman, Scott Blewitt Recreation Director, Mark Tetreault Fire Chief, Devin Haley Building Department, Lisa Fellows-Weaver Land Use Department, Marisa Russo Town Cler/Tax Collector and Keith McGuigan I'm Moderator. Next articles 2-7 we are not spending time on, unless there are any questions or discussions? None noted, onto article 8 Operating Budget.

Article 01: Election of Town Officers To choose all necessary officers for the ensuing year

<i>Vacancies</i>	<i>Board/Committee</i>	<i>Term</i>
1	Select Board Member	3 years
1	Town Clerk/Tax Collector	3 years
2	Planning Board	3 years
1	Planning Board	2 years
1	Cemetery Trustee	3 years
1	Cemetery Trustee	2 years
1	Cemetery Trustee	1 years
1	Trustee of the Trust Funds	3 years
1	Library Trustee	3 years
1	Supervisor of the Checklist	6 years
1	Moderator	2 years
4	Budget Committee	3 years
1	Budget Committee	1 year
1	Police Commission	3 years

Article 02: Proposed Development Amendment #1

Are you in favor of the adoption of the following amendment to the Northwood Development Ordinance as proposed by the Planning Board as follows:

Amend Section X Floodplain Management Ordinance as recommended by the New Hampshire Office of Planning & Development to reflect changes to the Federal Emergency Management Agency's (FEMA) National Flood Insurance Rate Map (FIRM) in the Merrimack River watershed. FEMA no longer recommends the term "100-year flood" and "base flood" is recommended in its place. The amendment would edit all references to "100-year flood." The amendment adds, adjusts, and deletes some definitions of terms, and adjusts some technical requirements for development in this overlay zone.

Article 03: Proposed Development Amendment #2

Are you in favor of adoption of Amendment no. 2 as proposed by the Planning Board for the Development Ordinance of the Town of Northwood as follows?

Amend Section III Definitions and Section VI.A(4)(a) Wetland Overlay to no longer define a septic system as a "structure" and increase the minimum shoreland setbacks for septic systems to 50 feet from 20 feet.

Article 04: Proposed Development Amendment #3

Are you in favor of adoption of Amendment no. 3 as proposed by the Planning Board for the Development Ordinance of the Town of Northwood as follows?

Amend Section III Definitions and Section IV.B(6) Accessory Dwelling Units to allow detached accessory dwelling units (ADU) with restrictions; to clarify some technical requirements for such dwelling units, including a maximum distance of 75 feet between the principal and accessory residences and limiting ADUs to a maximum of 1,000 square feet in all circumstances; and to clarify that existing dimensional nonconformities of the lot do not preclude the addition of an ADU.

Article 05: Proposed Development Amendment #4

Are you in favor of adoption of Amendment no. 4 as proposed by the Planning Board for the Development Ordinance of the Town of Northwood as follows?

Delete existing light regulations and replace with new Lighting Criteria Required for All Uses aka Night Sky Protection Ordinance to adjust outdoor lighting requirements and give the Town more oversight over outdoor lighting. This would include defining "Light Trespass" and "Temporary Lighting," among others. Major amendments are made to the Outdoor Lighting Design standards: including a threshold for which a light source must be a "full cut off" fixture; adjusting height limit so that the height is subject to its distance to a property boundary OR retains the existing height limit of 14.5 feet; and clarifying language regarding lighting within a canopy-type structure. It also adds new exemption of seasonal holiday lighting.

Article 06: Proposed Development Amendment #5

Are you in favor of adoption of Amendment no. 5 as proposed by the Planning Board for the Development Ordinance of the Town of Northwood as follows?

Amend Section III Definitions to redefine "Bed & Breakfast," and add definitions for "Hotel," "Inn," and "Motel."

Article 07: Proposed Development Amendment #6

Are you in favor of adoption of Amendment no. 6 as proposed by the Planning Board for the Development Ordinance of the Town of Northwood as follows?

Amend Section V.D Unlisted Uses for a use not listed in Table V-1 Use Table to be subject only to V.C(1), to be located within 1,000 feet of a state highway, rather than also subject to V.C(2), to be visually screened from other properties.

Article 08: Town Operating Budget

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **four million five hundred seventy-nine thousand eighteen dollars (\$4,579,018)** Should this article be defeated, the default budget shall be **four million ninety thousand six hundred & thirty dollars. (\$4,090,630)** which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Motion to put this article on the ballot as written: Ginger Dole

Second: Tim Colby

Discussion: Ginger Dole as chair of Budget Committee asked to speak and discussed they meet and spoke with different departments to gather information and the committee meet for the town side on 5 different occasions totaling 19 hours these dates range from 12/4-1/10 and can be heard more in detail on the live stream that was taped on 2/3/2024.

Hal Kreider spoke and referenced the chart that was presented by a Power Point, that can also be seen in the video for in depth detail. End of discussion from Hal Kreider was if we end up with default budget-there will be no staff, no raises, no insurance, and inflation. Keith McGuigan opened the floor for questions/comments. James Vaillancourt: We have 2 documents here. Which 1 is gossip? The last sentence was not in the smaller packet of 2024 warrant which reads ***This operating budget warrant article does not include appropriations contained in ANY other warrant articles.*** Neil Irvine Town Administrator, good catch, thank you. I would like to defer to the town counsel for the correct way to fix this. Town Counsel Richard Sager, make a motion to amend to add wording also motion to add #8 to add sentence that is on screen-not present on warrant in hand. Any discussion Keith McGuigan asked. With raising your cards please vote to amend the sentence stated: **YES** passed and amending. Jim Vaillancourt also spoke and had other points to bring up. One was the 737 and that according to the power point the bigger area should be Gray and the smaller Green. Keith McGuigan stated not fit to scale. Keith McGuigan opens the floor to default budget, no further discussions. We will now vote on warrant as amended, with raising your cards do you **VOTE on WARRANT as AMENDED (YES)** Hal Kreider: motion not to bring back, Second by Ginger Dole. This means WE WILL not come back to this article. ***All in favor Yes and article warrant also passes to be placed on ballot as amended***

Amendment: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **four million five hundred seventy-nine thousand eighteen dollars (\$4,579,018)** Should this article be defeated, the default budget shall be **four million ninety thousand six hundred & thirty dollars. (\$4,090,630)** which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. ***This operating budget warrant article does not include appropriations contained in ANY other warrant articles.***

(Majority vote required) (Estimated Tax Effort, net of estimated revenue, \$2.69)

(Recommended by the Budget Committee 10-5) (Recommended by the Board of Selectmen 4-0)

Article 09: Fire Dept. Ambulance Lease Payment

Shall the Town vote to raise and appropriate **twenty-six thousand two hundred twenty-five dollars (\$26,225)** as the fourth payment on a 7-year lease/purchase agreement for an ambulance with said funds to come from the Fire Rescue Vehicle Replacement Special Revenue Fund established for this purpose. If this article is defeated the vehicle must be returned and the town loses the \$100,000 down payment and all prior years' payments. **(Majority vote required) (No Tax Effort) (Recommended by the Budget Committee 15-0) (Recommended by the Board of Selectmen 4-0)**

Motion to put this article on ballot as written: Tim Colby

Second: Hal Kreider

Discussion: Jim Vaillancourt, what is the balance of Fire Rescue fund now? Neil Irvine spoke and answered \$521,046.92

Hal Kreider: Wants to add these are payments and coverage, any other comments or questions Keith Mcguigan asked to the floor

Jim Vaillancourt: Are we going to fund or expected to receive funds? If we have the money in hand, I fully support the warrant. If we don't, I'm reluctant to do that. No further discussion

Keith Mcguigan: **All in favor to place on ballot-vote YES passed to put on ballot as written**

Article 10: Fire Dept. Fire Apparatus Lease Payment

Shall the Town vote to raise and appropriate **fifty-two thousand two hundred thirty-seven dollars (\$52,237)** as the fourth payment on a 5-year lease/purchase agreement for a Tanker Truck with said funds to come from the Fire Rescue Vehicle Replacement Special Revenue Fund established for this purpose. If this article is defeated the vehicle must be returned and the town loses the \$300,000 down payment and all prior years' payments. **(Majority vote required) (No Tax Effort) (Recommended by the Budget Committee 15-0) (Recommended by the Board of Selectmen 4-0)**

Motion to put this article on the ballot as written: Tim Colby

Second: Pam Sanderson

Discussion: None

Keith Mcguigan: **All in favor to place on ballot-vote YES passed to put on ballot as written**

Article 11 Highway Dept. Dump Truck Lease Payment

Shall the Town vote to raise and appropriate a sum of **twenty-six thousand four hundred thirty-nine dollars (\$26,439)** for the sixth-year lease payment of the seven-year lease/purchase agreement of a highway dump truck that was approved at the 2019 Town Meeting. If this article is defeated the vehicle must be returned and the town loses all prior years' payments. **(Majority vote required) (Estimated Tax Effort \$0.03) (Recommended by the Budget Committee 15-0) (Recommended by the Board of Selectmen 4-0)**

Motion to put this article on the ballot as written: Pam Sanderson

Second: Tim Colby

Discussion: None

Keith Mcguigan: **All in favor to place on ballot-vote YES passed to put on ballot as written**

Article 12: Town Employee Cost of Living Increase

Shall the Town vote to raise and appropriate the sum of **eighty-one thousand one hundred dollars (\$81,100)** to cover the salary and benefits cost associated with providing a 3% COLA (cost of living adjustment) in 2024 for all town employees. Said amount to come from taxation.

(Majority vote required) (Estimated Tax Effort \$0.09) (Recommended by the Budget Committee 15-0)
(Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Tim Colby

Second: Pam Sanderson

Hal Kreider: I would like to speak about this briefly other towns are a higher COLA-I encourage you to vote

Discussion: None

Keith McGuigan: **All in favor to place on ballot-vote YES passed to put on ballot as written**

Article 13: Road Improvement ETF Deposit

Shall the Town vote to raise and appropriate the sum of **two hundred and fifty thousand dollars (\$250,000)** to be added to the Road Improvement ETF previously established to be used for improvements to Town roads, including but not limited to paving, installing, and replacing culverts, tree removal prior to road work, crack sealing, ditching, grading, and full reconstruction in accordance with the Town's Road Surface Management Plan. Current balance in the Road Improvement ETF as of December 31, 2023: \$134,713.

(Majority vote required) (Estimated Tax Effort \$0.27) (Recommended by the Budget Committee 15-0)
(Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Pam Sanderson

Second: Tim Colby

Discussion: James Vaillancourt the language here, is this in addition to ETF or a clarification and why? I don't want to change the meaning-just a clarification. Neil Irvine: Many think "Just Paving and Asphalt" but there's more involved-road improvement is ALL this is clarification all included. Deferred by town counsel

Hal Kreider: Wants to point out, we spent more than this. Need to bring up to standards and going forward. No further discussion

Keith McGuigan: **All in favor to place on ballot-vote YES passed to put on ballot as written**

Article 14 Northwood Public Safety Facilities

Shall the Town vote to raise and appropriate the sum of **one hundred thousand dollars (\$100,000)** to be used to engage the professional services to develop the necessary plans, and engineering associated with addressing the critical need for new Public Safety Facilities. This is a special article and will not lapse until December 31, 2025.

(Majority vote required) (Estimated Tax Effort \$0.10) (Recommended by the Budget Committee 10-1)
(Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Hal Kreider

Second: Tim Colby

Discussion: Hal Kreider, there are dates coming up for discussion/sessions this year please attend to and give input.

No further discussion

Keith McGuigan: **All in favor to place on ballot-vote YES passed to put on ballot as written**

Article 15: Narrows Fire Station Roof Replacement

Shall the Town vote to raise and appropriate the sum of **thirty-five thousand dollars (\$35,000)** for the replacement of the roof on the Narrows Fire Station at 85 Main Street. Said project including but not limited to removing the existing roofing material, repairing any structural defects, and installing new shingles to meet all building codes. **(Majority vote required) (Estimated Tax Effort \$0.04)**

(Recommended by the Budget Committee 15-0) (Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Tim Colby

Second: Pam Sanderson

Discussion: Hal Kreider, folks might want to know, why "new roof", recommend by Public Safety Committee to have a 2 station model. We held off last year and now need to address it. No further discussion

Keith McGuigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Article 16: Fire Dept. Fire Apparatus Purchase

Shall the Town vote to raise and appropriate **four hundred thousand dollars (\$400,000)** for the purpose of replacing the 1996 Spartan Fire Engine and with said funds to come from the Fire Rescue Vehicle Replacement Special Revenue Fund established for this purpose. **(Majority vote required) (No Tax Effort)**

(Recommended by the Budget Committee 9-2) (Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Pam Sanderson

Second: Jim Guzowski

Discussion: Hal Kreider-trying to get a used vehicle before a bigger inflation. Get this year better price. Other towns over 1 million. This is a better approach.

Mark Tetreault Chief of Fire Dept. 1996 pumper NEW is \$750K 2 years before built. Lets get used with more than 10 years left, looked at same, that does the same as engine #3. Were ahead for water supply.

No further discussion

Keith McGuigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Article 17: Establish a Winter Maintenance Expendable Trust Fund

Shall the Town vote to establish a Winter Maintenance Expendable Trust Fund for unanticipated winter maintenance expenses, meaning sand, salt, and contract plowing, in excess of projected needs and appropriate the sum of **twenty thousand dollars (\$20,000)** to be placed in said fund and further to name the Board of Selectmen as agents to expend from said fund without further authorization. Said amount to come from the unassigned fund balance as of December 31, 2023. **(Majority vote required) (No Tax Effort)**

(Recommended by the Budget Committee 13-2) (Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Tim Colby

Second: Pam Sanderson

Discussion: Hal Kreider-this is similar like Coe Brown. Neil Irvine, I joined back in August there was no monies for November/December 2023 for sand/salt. See if we can get a Expendable Trust Fund for this.

Jim Vaillancourt: I support this concept but fragile time, were creating ETF the word meaning is crucial. This is not fixing the plow truck? It's SAND, SALT, PLOW (hard not to have town report in hand). Ginger Dole: If undecided look at 11/30 report \$138,990 had been expended for services the budget was \$104,000.

No further discussion

Keith McGuigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Article 18: Building Maintenance ETF Deposit

Shall the Town vote to raise and appropriate the sum of **fifteen thousand dollars (\$15,000)** to be added to the Building Maintenance Expendable Trust Fund previously established. Said amount to come from the unassigned fund balance as of December 31, 2023. Current balance in the Building Maintenance ETF as of December 31, 2023: \$41,363. ***(Majority vote required) (No Tax Effort)***
(Recommended by the Budget Committee 15-0) (Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Tim Colby

Second: Jim Guzowski

Discussion: Hal Kreider wants to emphasize the importance of this. We need to keep this up.

No further discussion

Keith McGuigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Article 19: Lagoon Maintenance & Repair ETF

Shall the Town vote to expand the purpose of the Lagoon Maintenance and Repair Expendable Trust Fund to include the development of the closure plan as required by DES, with the Selectboard named as agents to expend. (Recommended by the Selectboard) ***(2/3 vote required)***

Motion to put this article on the ballot as written: Hal Kreider

Second: Tim Colby

Discussion: Hal Kreider speaks about what Mr. Vaillancourt said earlier-what is important is the wording. Matt Frye question if we make this language change to EFT change to purpose? Town counsel Richard Sager, my reading purpose to expand and to include the closure. But adding expansion is the closure the purpose? I make the motion to amend the language by Matt Frye and second by Pam Sanderson. Any discussion on amendment? None

Keith McGuigan: All in favor and article warrant also passes to be placed on ballot as amended

Amendment: *Shall the Town vote to expand the purpose of the Lagoon Maintenance and Repair Expendable Trust Fund to include the development and implementation of the closure plan as required by DES, with the Selectboard named as agents to expend. (Recommended by the Selectboard) (2/3 vote required)*

Article 20: Lagoon Maintenance & Repair ETF Deposit

Shall the Town vote to raise and appropriate the sum of **twenty-five thousand dollars (\$25,000)** to be placed in the Lagoon Maintenance and Repair Expendable Trust Fund. Said amount to come from the unassigned fund balance as of December 31, 2023. Current balance in the Lagoon Maintenance & Repair ETF as of December 31, 2023: \$105,564. ***(Majority vote required) (No Tax Effort)***
(Recommended by the Budget Committee 15-0) (Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Pam Sanderson

Second: Hal Kreider

Discussion: Hal Kreider, need to see if we'll have enough to close. We're taking a risk not funding NOW. Robert Robertson-Are we getting other funds elsewhere? Hal Kreider NO, state said close it. Robert Robertson-This is to cover up our crap No further discussion

Keith McGuigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Article 21: Transfer Station Expendable Trust Fund

Shall the Town vote to expand the purpose of the Transfer Station Facility Expendable Trust Fund to include the development of the closure plan as required by DES, with the Selectboard named as agents to expend. (Recommended by the Selectboard) (2/3 vote required)

Motion to put this article on the ballot as written: Hal Kreider

Second: Jim Guzofski

Discussion: Hal Kreider piggyback to what Matt said, I would like to make a motion to amend this by Pam Sanderson, Second by Shelley Frost

Hal Kreider: similar like the Lagoon, need a closure plan (please refer to video for more detail)

Pam Sanderson: Wants to clear up this is not to close the Transfer Station (DES says Glass & Land Fill)

Keith McGugan we are discussing amendment to put closure wording correct-

Betty Smith: How about "any necessary closures". Robert Young, without being specific "put this does not include the transfer facility". Ginger Dole, assuming voter guide can discuss this?

No further discussion

Keith Mcguigan: **All in favor and article warrant also passes to be placed on ballot as amended**

Back on table Jim Vaillancourt you are boxing me in motion to add components, second by Hal Kreider

(There was a lot of discussion on this article please look at video). Town counsel spoke about changing again,

Mary spoke are we still on article 21? Yes, from Keith McGuigan and talking about amending it as well

Shall the Town vote to expand the purpose of the Transfer Station Facility Expendable Trust Fund to include the development and implementation of closure plans as required by DES, with the Selectboard named as agents to expend. -Discussion was further noted, Janet Clark spoke and wants to amend this with any and all closure plans...

Keith Mcguigan: **All in favor and article warrant also passes to be placed on ballot as amended**

Amendment: *Shall the Town vote to expand the purpose of the Transfer Station Facility Expendable Trust Fund to include the development and implementation of any and all closure plans as required by DES, with the Selectboard named as agents to expend. (Recommended by the Selectboard) (2/3 vote required)*

Article 22: Transfer Station ETF Deposit

Shall the Town vote to raise and appropriate the sum of **ten thousand dollars (\$10,000)** to be deposited into the Transfer Station Facility Expendable Trust Fund previously established for the maintenance, improvement and repairs of the transfer station facility. Said amount to come from the unassigned fund balance as of December 31, 2023. Current balance in the Transfer Station ETF as of December 31, 2023: \$256,282.

(Majority vote required) (No Tax Effort) (Recommended by the Budget Committee 15-0)

(Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Tim Colby

Second: Hal Kreider

Discussion: Hal Kreider brief discussion ask in \$10,000 in addition to recycling we get next several years

No further discussion

Keith Mcguigan: **All in favor to place on ballot-vote YES passed to put on ballot as written**

Article 23: Highway Dept. Excavator Purchase

Shall the Town vote to raise and appropriate the sum of **eighty thousand dollars (\$80,000)** for the purchase of a mini-excavator (15,000 lb) for the Highway Department. *(Majority vote required) (Estimated Tax Effort \$0.09) (Recommended by the Budget Committee 8-7) (Recommended by the Board of Selectmen 4-0)*

Motion to put this article on the ballot as written: Tim Colby

Second: Hal Kreider

Discussion: Hal Kreider can Chris Brown speak on this, yes. Chris Brown states information past 5 years. (Please refer to video with more detail about machine). Kathryn Somers came up and spoke and asked what this machine does, and will this save us to buy verses renting? Chris Brown answered yes. Ginger Dole wants clarification according to budget meeting minutes numbers are different. Chris Brown explained this answer. What else can this be used for, mainly the other 8 months asked by Ginger Dole? It is versatile he explained other things it can do during those other months. Matt Frye, return of investment is what I'm thinking about "rental vs own". For me the 5/6 years of doing the Math it makes sense to own. Even if did nothing additional No further discussion

Keith McGuigan: All in favor to place on ballot 3 opposed-vote YES passed to put on ballot as written

Article 24: Benefit Vested Time ETF Deposit

Shall the Town vote to raise and appropriate the sum of **twenty thousand dollars (\$20,000)** to be added to the Benefit Vested Time Expendable Trust Fund previously established. Said amount to come from the unassigned fund balance as of December 31, 2023. Current balance in the Benefit Vested Time ETF as of December 31, 2023: \$5,052. *(Majority vote required) (No Tax Effort) (Recommended by the Budget Committee 15-0) (Recommended by the Board of Selectmen 4-0)*

Motion to put this article on the ballot as written: Hal Kreider

Second: Jim Guzofski

Discussion: Hal Kreider spoke briefly on this topic \$5,000 is left. Voting on budget comes into play No further discussion

Keith McGuigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Article 25: Rt 4 Recreation Fields Improvements

Shall the Town vote to raise and appropriate the sum of **thirty thousand dollars (\$30,000)** to continue improvements to the recreation complex located on Rt 4 as recommended by the Recreation Commission, including but not limited to expansion of parking, improving drainage, loaming and seeding and general equipment and improvements to the existing fields. *(Majority vote required) (Estimated Tax Effort \$0.03) (Recommended by the Budget Committee 15-0) (Recommended by the Board of Selectmen 4-0)*

Motion to put this article on the ballot as written: Hal Kreider

Second: Pam Sanderson, Tim Colby waved

Discussion: Hal Kreider spoke about the fields. We continue over the years we'll have a nice scenery Kit Lord, follow up from last year-about community garden? Hal Kreider yes, we did say to add to committee No further discussion

Keith McGuigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Keith McGuigan has called a 10 minute recess, and we will reconvene at 11:10am

Article 26: Recreation Facility CRF Deposit

Shall the Town vote to raise and appropriate the sum of **twenty thousand dollars (\$20,000)** to be deposited into the Recreation Facility Capital Reserve Fund previously established for the maintenance, improvement, and repairs of Town recreational facilities, beyond the capabilities of department personnel and equipment. Said amount to come from the unassigned fund balance as of December 31, 2023. Current balance in the Recreation Facility CRF as of December 31, 2023: \$1,363. **(Majority vote required) (No Tax Effort)**
(Recommended by the Budget Committee 15-0) (Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Ginger Dole

Second: Hal Kreider

Discussion: Hal Kreider This is for maintenance NOT budget. Scott Blewitt also spoke about this.

No further discussion

Keith McGuigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Article 27: Creating a Full-time Assistant Librarian

Shall the Town vote to approve creating a full-time assistant librarian position and to raise and appropriate the sum of **twenty-four thousand two hundred and fifty-four dollars (\$24,254)** to pay the additional wages and benefits not included in the proposed operating budget and further to authorize the Library Trustees and Budget Committee to include the necessary funds in future operating budgets to support this new full-time 35 hour per week position. This position is currently part time at approximately 30 hours/week.

(Majority vote required) (Estimated Tax Effort \$0.03)

(Recommended by the Budget Committee 9-2) (Recommended by the Board of Selectmen 2-2)

Motion to put this article on the ballot as written: Robert Robertson

Second: Pam Sanderson and Micheal Smith at the same time

Discussion: Donna Bunker Library Coordinator: This was on last year too. We have 4 employees.

Betty Smith Chair of Library Trustee: I know people who say they don't use the library, but a lot do. It's not just books. Sue Robertson President Friends of the library there will be an open house. Janet Clark elected member & Secretary at this time, we are looking for compensation.

No further discussion

Keith McGuigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Article 28: Master Plan Update

Shall the Town vote to raise and appropriate the sum of **thirteen thousand two hundred dollars (\$13,200)** to continue updating the Town's Master Plan. This sum will provide for an update of the Economic Development chapter. Said amount to come from taxation. **(Majority vote required) (Estimated Tax Effort \$0.01)**

(Recommended by the Budget Committee 14-0) (Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Hal Kreider

Second: Tim Colby

Discussion: Hal Kreider I'll defer to Planning Board but a rep for them but speak as a selectman. Tim Jandebour, this is 23 years old. Hope this is approved so we can have a modern master plan. Information is needed on how the town runs. Neil Irvine to pick up where Tim left off, he said copies are here at the entrance

No further discussion

Keith McGuigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Article 28: Master Plan Update

Shall the Town vote to raise and appropriate the sum of **thirteen thousand two hundred dollars (\$13,200)** to continue updating the Town's Master Plan. This sum will provide for an update of the Economic Development chapter. Said amount to come from taxation.

(Majority vote required) (Estimated Tax Effort \$0.01) (Recommended by the Budget Committee 14-0)
(Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Hal Kreider

Second: Tim Colby

Discussion: Hal Kreider I'll defer to Planning Board but a rep for them but speak as a selectman. Tim Jandebeur This is 23 years old. Hope this is approved so we can have a modern master plan. Information is needed on how the town runs. Neil Irvine to pick up where Tim left off, he said copies are here at the entrance
No further discussion

Keith Mcguigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Article 29: Establish a Fire Hydrant Expendable Trust Fund

Shall the Town vote to establish a Fire Hydrant Expendable Trust Fund to allow for the installation of, or the unanticipated repairs and replacement of the 20 Fire Hydrants within the Town of Northwood and appropriate the sum of **seven thousand, five hundred dollars (\$7,500)** to be placed in said fund and further to name the Board of Selectmen as agents to expend from said fund without further authorization. Said amount to come from the unassigned fund balance as of December 31, 2023. **(Majority vote required) (No Tax Effort)**
(Recommended by the Budget Committee 13-2) (Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Pam Sanderson

Second: Hal Kreider

Discussion: Hal Kreider either Neil or Mark to speak on this. Mark Tetreault, to put money in for maintenance of \$1,000 not enough. Over the years we can get money to replace hydrants and we don't have any pressurized ones. Robert Roberston to fire chief-had we had any dog complaints that they can't find a hydrant?
No further discussion

Keith Mcguigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Article 30: Discontinue Police Station Expansion CRF

Shall the town vote to discontinue the Police Station Expansion Capital Reserve Fund (incorrectly referred to as Northwood Safety Complex since 2017). Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. Current balance in the Police Station Expansion CRF as of December 31, 2023: \$27,217. **(Majority vote required)**

Motion to put this article on the ballot as written: Tim Colby

Second: Hal Kreider

Discussion: Neil Irvine, I looked back for warrant change of purpose. He spoke a lot about dates and articles and in past years. Kathryn Somers says it's wrong to take away. Tim Jandebeur confused, do we or do we not have a safety complex CF, Neil Irvine no we do not. Shelley Frost not understanding, fully-clarified the answer, thank you. Discussions went back and forth between Janet Clark, Hal Kreider, Ginger Dole, Tim Jandebeur, Jim Vaillancourt, and Pam Sanderson wanted to apologize you can't see the breakdown-this is correction of mistakes. **Motion to table and come back all in favor YES** come back after 3 opposed

Keith Mcguigan: in that case will continue to next article and come back

Article 31: Discontinue Highway Safety Capital Reserve Fund

Shall the town vote to discontinue the Highway Safety Capital Reserve Fund. Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. Current balance in the Highway Safety CRF as of December 31, 2023: \$737. ***(Majority vote required)***

Motion to put this article on the ballot as written: Pam Sanderson

Second: Hal Kreider

Discussion: Neil Irvine, another housekeeping, speaking as to Shelley Frost question

No further discussion

Keith Mcguigan: All in favor to place on ballot 1 opposed-vote YES passed to put on ballot as written

Article 32: Expendable Trust Fund User Fee Deposits

Shall the Town vote to raise and appropriate the sum of **eighty thousand five hundred ninety-one dollars (\$80,591)**, to be placed in the following existing expendable trust funds created under RSA 31:19 - a. These amounts represent the amount of user fees deposited in the general fund in 2023 for these purposes, and the appropriation shall be funded by the withdrawal of the sum from the unexpended fund balance as of December 31, 2023. Current balance as of December 31, 2023: Cable \$86,284 Transfer Station \$256,282, and Cemetery: \$39,624

Cable Expendable Trust Fund \$474.00	Transfer Station Expendable Trust Fund \$78,917.00	Cemetery Expendable Trust Fund \$1,200.00
---	---	--

(Majority vote required) (No Tax Effort) (Recommended by the Budget Committee 14-0)
(Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Hal Kreider

Second: Pam Sanderson

Discussion: None

Keith Mcguigan: All in favor to place on ballot-vote YES passed to put on ballot as written

Article 33: Terrestrial Invasive Species ETF Deposit

Shall the Town vote to raise and appropriate the sum of **six thousand dollars (\$6,000)** to be deposited into the previously established Terrestrial Invasive Species Expendable Trust Fund. Current balance as of December 31, 2023: \$6,939. ***(Majority vote required) (Estimated Tax Effort \$0.01)***
(Recommended by the Budget Committee 11-0) (Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Hal Kreider

Second: Pam Sanderson

Discussion: Hal Kreider, this is from ongoing program. Mary questions my road has been treated and we have a problem with Japanese Knotweed-other measures to control it? Chris brown we are aware 2 years ago treated, as we move forward try to plan 1-2 months ahead

Discussion: None

Keith Mcguigan: All in favor to place on ballot-vote YES passed to put on ballot as written

**Pam Sanderson-excuse me Mr. Moderator could we go back to Article #30. Motion to un table? Yes, please look at the handout that was given. There was continuous discussion with Janet Clark, Shelley Frost, Hal Kreider and Pam Sanderson on my behalf, I'll always want to put rate down. #30 to go on ballot as written*
Discussion: None further

Keith Mcguigan: *All in favor to place on ballot-vote YES passed to put on ballot as written*

Article 34: Aquatic Invasive Species Prevention ETF Deposit

Shall the Town vote to raise and appropriate the sum of **eleven thousand five hundred dollars (\$11,500)** to be deposited into the previously established Aquatic Invasive Species Prevention & Control Expendable Trust Fund. Current balance in the Aquatic Invasive Species Prevention & Control ETF as of December 31, 2023: \$122. **(Majority vote required) (Estimated Tax Effort \$0.01) (Recommended by the Budget Committee 10-0-1) (Recommended by the Board of Selectmen 4-0)**

Motion to put this article on the ballot as written: Michael Moore

Second: Pam Sanderson

Discussion: Hal Kreider mentioned this topic (Northwood Lake Board), Jim Vaillancourt-Transparency our board has a plan decrease chemicals and increase diver. I urge you to vote yes. Holly Martin I am confused what this is for. Hal Kreider prevention vs treatment. Prevention is cheaper than treatment

Discussion: None further

Keith Mcguigan: *All in favor to place on ballot 1 opposed-vote YES passed to put on ballot as written*

Article 35: Aquatic Invasive Species Prevention ETF

Shall the Town vote to expand the purpose of the existing Aquatic Invasive Prevention ETF, created 2017, to include the prevention of bacterial contaminate, and further to recognize education as an effective prevention mechanism for these conditions, with the Selectboard named as agents to expend.

(Recommended by the Selectboard) (2/3 vote required)

Motion to put this article on the ballot as written: Pam Sanderson

Second: Hal Kreider

Discussion: Hal Kreider this is towards prevention. Jim Vaillancourt Wording again. Recognize is different than to fund. Motion to amend-looking to counsel-Richard Sager agree to changes to include the funding. Janet Clark spoke about species not in sentence "typo". Ann Scholz what is priority? Robert Young spoke about purpose/meaning (was on wrong article-my apology). No further discussion

Keith Mcguigan: *All in favor and article warrant also passes to be placed on ballot as amended*

Amendment: Shall the Town vote to expand the purpose of the existing Aquatic Invasive Prevention Species ETF, created 2017, to include the funding for prevention of bacterial contaminate and education as an effective prevention mechanism for these conditions, with the Selectboard named as agents to expend. (Recommended by the Selectboard) (2/3 vote required)

Article 36: Aquatic Invasive Species Treatment ETF

Shall the Town vote to expand the purpose of the existing Aquatic Invasive Species Treatment & Control ETF, created 2003 and amended 2015, to include the control of bacterial contaminate, and further to recognize education as an effective control mechanism for these conditions, with the Selectboard named as agents to expend. **(Recommended by the Selectboard) (2/3 vote required)**

Motion to put this article on the ballot as written: Hal Kreider

Second: Tim Colby

Discussion: Matt Frye, is education a treatment mechanism as opposed to control? Hal Kreider, we saw areas of concern of bacteria. Pam Sanderson getting word out of what to look for. Jim Vaillancourt talking about #36-are we funding education? Betty Smith add word education. Ann Scholz-education is a prevention tool. Shelley Frost purpose to amend adding investigation, Pam Sanderson second

Keith Mcguigan: All in favor and article warrant also passes to be placed on ballot as amended

Amendment: Shall the Town vote to expand the purpose of the existing Aquatic Invasive Species Treatment & Control ETF, created 2003 and amended 2015, to include the investigation and control of bacterial contaminate, and further to recognize education as an effective control mechanism for these conditions, with the Selectboard named as agents to expend. (Recommended by the Selectboard) (2/3 vote required)

Article 37: Conservation Easements

Shall the Town vote to authorize the conveyance of conservation easements to be held by Bear-Paw Regional Greenways, a recognized nonprofit land trust, for the following Town owned land for the purposes of preservation of wildlife habitat, forestry, and passive recreations, as recommended by the Conservation Commission. All costs associated with the conveyances shall be paid by the Conservation Commission.

Map 244, Lot 11 (32 Acres)

Map 244, Lot 42 School Lots (102 Acres)

Map 235, Lot 40 Giles Lot (29 Acres)

Map 236, Lot 9 Parsonage Lot (196 Acres)

Map 242, Lot 20 Deslaurier Lot (24 Acres)

Ownership and Management of the subject lots shall remain with the Town of Northwood.

(Recommended by the Selectmen) (Majority vote required) (No Tax Effort)

Motion to put this article on the ballot as written: Winiferd Young

Second: Pam Sanderson

Discussion: Winiferd Young Vice Chair discussed information on these Map/Lot and no tax impact. John Wimsatt generally supported question of language-what's being used for? Winiferd fishing, hiking, hunting, hiking trails. preservation words concern me-passive recreations. Winiferd Young motion to remove passive to just recreation Tim Colby second. Keith Mcguigan: All in favor and 1 opposed also passes to be placed on ballot as amended

Amendment: Shall the Town vote to authorize the conveyance of conservation easements to be held by Bear-Paw Regional Greenways, a recognized nonprofit land trust, for the following Town owned land for the purposes of conservation of wildlife habitat, forestry and recreation, as recommended by the Conservation Commission. All costs associated with the conveyances shall be paid by the Conservation Commission.

Map 244, Lot 11 (32 Acres)

Map 244, Lot 42 School Lots (102 Acres)

Map 235, Lot 40 Giles Lot (29 Acres)

Map 236, Lot 9 Parsonage Lot (196 Acres)

Map 242, Lot 20 Deslaurier Lot (24 Acres)

Ownership and Management of the subject lots shall remain with the Town of Northwood.

(Recommended by the Selectmen) (Majority vote required) (No Tax Effort)

Article 38: 250th Anniversary ETF

Shall the Town vote to change the purpose of the existing 250th Anniversary ETF, to the 275th Anniversary ETF, to support efforts to recognize the Town's 275th Anniversary in 2048, with the Selectboard named as agents to expend. **(Recommended by the Selectboard) (2/3 vote required)**

Motion to put this article on the ballot as written: Hal Kreider

Second: Tim Colby

Discussion: Jim Vaillancourt, I motion to amend change name and purpose-we are changing the name, I'm going to sit down. Second by Tim Colby

No further discussion

Keith Mcguigan: All in favor and article warrant also passes to be placed on ballot as amended

Amendment: Shall the Town vote to change name an purpose of the existing 250th Anniversary ETF, to the 275th Anniversary ETF, to support efforts to recognize the Town's 275th Anniversary in 2048, with the Selectboard named as agents to expend. (Recommended by the Selectboard) (2/3 vote required)

Article 39: By Petition – Lease of Church Facilities

By Petition - Shall the Town raise and appropriate the sum of thirty-nine thousand dollars five hundred dollars (\$39,500) for a one-year lease including utilities of handicapped accessible meeting/hall space, fully equipped kitchen, and bathrooms for the purpose of a community center on property adjacent to Coe Brown Northwood Academy at Northwood Congregational Church. (Majority vote required) (Estimated Tax Effort \$0.04) (Recommended by the Budget Committee 9-5) (Not Recommended by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Shelley Frost

Second: Mike Moore

Discussion: Shelley Frost has a power point presentation. Bunny Behm, I'm concerned about parking (lot owned by Coe-Brown, there is a section gated off. Shelley Frost stated representatives from the church meet with Coe Brown and have deed rights. Cheryl Dean, was town looking to rent property? Hal Kreider-No. discussion was back and forth between Shelley and Cheryl. Mike Moore Coe Brown removes some snow. More discussion between Matt Frye, Shelley Frost, Michael George, Cheryl Dean, Tim Colby, Hal Kreider, Ginger Dole, Vote to amend by Hal Kreider second by Betty Smith-discussion Kathyn Somers I don't understand churches are supposed to be tax free. Vote on this amendment passed, another amendment was done that failed and we went back to other amendment. Another motion was done about parking and to add the word West

No further discussion

Keith Mcguigan: All in favor and article warrant 4 opposed also passes to be placed on ballot as amended

Amendment: By Petition - Shall the Town raise and appropriate the sum of thirty-nine thousand five hundred dollars (\$39,500) for a one-year, non-exclusive, lease of handicapped accessible meeting/hall space, fully equipped kitchen, and bathrooms (including utilities) for the purpose of a community center at Northwood Congregational Church, 881 1st NH Turnpike, Northwood (adjacent to Coe Brown Academy), with the Congregational Church retaining the right to restrict users, and Coe Brown Academy retaining control of access to West parking spaces. (Majority vote required) (Estimated Tax Effort \$0.04)

Article 40: By Petition – Land Use Administrative Asst.

By Petition - To see if the Town will vote, in the event of the proposed 2024 town budget not passing, to raise and appropriate the sum of seventeen thousand five hundred fifty-seven dollars (\$17,557) to provide one-time funding to pay the additional wages not included in the default budget for a part-time 20 hours a week Land Use Administrative Assistant. Said amount to come from taxation. (Majority vote required) (Estimated Tax Effort \$0.02) (Recommendation by the Budget Committee 13-1) (Recommendation by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Tim Jandebeur

Second: Pam Sanderson

Discussion: Tim Jandebeur if budget fails this stays as a safety net. Pam Sanderson, I agree 100% we need this in place. Hal Kreider, amend planning board change amount and strike 1 time funding. Second Pam Sanderson Matt Frye just to clarify funding. Tim Jandebeur, funding for this I do-some are not aware of previous employee dropping hours. No further discussion

Keith Mcguigan: All in favor 1 opposed and article warrant passes to be placed on ballot as amended

Amendment: *By Petition - To see if the Town will vote, in the event of the proposed 2024 town budget not passing, to raise and appropriate the sum of twenty-four thousand one hundred thirty-two dollars (\$24,132) to provide one-time funding to pay the additional wages not included in the default budget for a part-time 20 hours a week Land Use Administrative Assistant. Said amount to come from taxation. If Article 8 (the Operating Budget) passes, this article shall be void. (Majority vote required) (Estimated Tax Effort \$0.03) (Recommendation by the Budget Committee 13-1) (Recommendation by the Board of Selectmen 4-0)*

Article 41: By Petition – Building Inspector/Code Enforcement

By Petition - To see if the Town will vote, in the event of the proposed 2024 town budget not passing, to approve the extending the current part-time code enforcement and building inspector position to full-time and to raise and appropriate the sum of forty-eight thousand three hundred seventy-five dollars (\$48,375) to pay the additional wages and benefits not included in the default budget. Said amount to come from taxation. This position is currently 25 hours per week. (Majority vote required) (Estimated Tax Effort \$0.05) (Recommendation by the Budget Committee 13-1) (Recommendation by the Board of Selectmen 4-0)

Motion to put this article on the ballot as written: Tim Jandebeur

Second: Shelley Frost

Discussion: Tim Jandebeur this also is a safety net. We did an awful job last year. Hal Kreider, does echo what Tim said. Hal Kreider wants to amend the amount second by Pam Sanderson. Jim Vaillancourt, spoke about amendments faith of cost and level of service. No further discussion

Keith Mcguigan: All in favor 1 opposed and article warrant passes to be placed on ballot as amended

Amendment: *By Petition - To see if the Town will vote, in the event of the proposed 2024 town budget not passing, to approve the extending the current part-time code enforcement and building inspector position to full-time and to raise and appropriate the sum of sixty-one thousand one hundred five dollars (\$61,105) to pay the additional wages and benefits not included in the default budget. Said amount to come from taxation. This position is currently 25 hours per week.*

If Article 8 (the Operating Budget) passes, this article shall be void

(Majority vote required) (Estimated Tax Effort \$0.06) (Recommendation by the Budget Committee 13-1) (Recommendation by the Board of Selectmen 4-0)

Article 42: By Petition – Video Access to Public Meetings

By Petition - To see if the Town will vote to require all meetings of elected public bodies to be video recorded and posted onto the Town website. (Majority vote required)

Motion to put this article on the ballot as written: Jim Guzofski

Second: Cheryl Dean

Discussion: Ginger Dole is anyone here that made this petition, right behind you Cheryl Dean spoke. I would like to make a motion to amend article second by Tim Jandebour. Cheryl Dean the Intent is to keep the town informed of what is going on Ginger Dole, reading this means the town has to pay for this? Cheryl Dean not asking for live stream, simple camera. Jim Vaillancourt-video tape and create policy aren't those different? Tom Chase, the take on this is meetings, I see Neil nodding his head. Being addressed on location or capabilities. There was a lot discussion back and forth on this article and a vote was made for the amend motion All in favor of this amendment was a tie and moderator broke tie and then this article is advisory was made for motion by Matt Frye second Pam Sanderson as well. Vote to put on ballot as amended adding advisory.

Keith Mcguigan: All in favor and article warrant passes to be placed on ballot as amended

Amendment: By Petition - Shall the town vote to request that the governing body create a policy that requires any Board or Commission with the ability to expend money raised through taxation or is charged with statutory oversight for voter registration and integrity of elections within the Town of Northwood record their public meetings and make them available on the Town website. This article is advisory (Majority vote required)

Article 43: By Petition – Vehicle Purchases

By Petition - To see if the Town will vote to require the Board of Selectmen to place the funding of all town vehicle purchases on the annual town warrant for approval by voters prior to any funds being expended for the purpose of vehicle acquisition, including either purchase or lease. (Majority vote required)

Motion to put this article on the ballot as written: Cheryl Dean

Second: Hal Kreider

Discussion: Cheryl Dean this is warrant article from 2022 and just revisiting it. Mike Moore discussion been on Budget Committee about 8th year we years ago, we were voting on these and it doesn't make sense. Ginger Dole also spoke for clarification. Kit Lord had questions if something breaks we have to wait? Pam Sanderson made a motion to amend second by Tim Colby. More discussion was back and forth

Keith Mcguigan: All in favor and article warrant passes to be placed on ballot as amended

Amendment: By Petition - To see if the Town will vote to request the Board of Selectmen to fund all town vehicle purchases, including either purchase or lease in a manner consistent with the Towns best interests both financially and operationally. This article is advisory (Majority vote required)

****Cheryl Dean to reopen #39- Cheryl Dean does Board of Selectmen have to form a lease, Counsel YES, its binding, the details are between BOS/Lessor this is discretionary. Reconsider to reopen the amendment Cheryl Dean motion Jim Guzofski second. Opposed wins***

Deliberative Session is adjourned at 2:04pm
Motion to dissolve, Matt Frye second by Keith McGuigan
Submitted By Marisa Russo Town Clerk/Tax Collector

Link to live stream below

<https://livestream.com/accounts/28706232/events/8784532/player?width=640&height=360&enableInfoAndActivity=true&defaultDrawer=&autoPlay=true&mute=false>